**I.** **GENERAL INFORMATION**

**a.** FULL NAME (Surname first in the capital, followed by a comma and other names not in capital letters except the first letter).

**b.** DATE OF BIRTH

**c.** TOWN/WARD

**d.** LOCAL GOVERNMENT OF ORIGIN

**e.** STATE OF ORIGIN

**f.** NATIONALITY

**g.** PERMANENT HOME ADDRESS

**h.** CURRENT HOME/POSTAL ADDRESS

**i.** TELEPHONE NUMBER/WHATSAPP NUMBER

**j.** E-MAIL ADDRESS

**k.** RELIGION/DENOMINATION

**l.** GENDER

**m.** MARITAL STATUS

**n.** NAME OF SPOUSE

**o.** ADDRESS OF SPOUSE

**p.** TELEPHONE NUMBER/WHATSAPP NUMBER OF SPOUSE

**q.** NUMBER AND AGES OF CHILDREN

**r.** NAME, ADDRESS AND GSM NUMBER OF NEXT-OF-KIN (other than spouse)

**II.** **POST APPLIED FOR**

**III** **DEPARTMENT APPLIED INTO**

**IV.** **INSTITUTIONS ATTENDED WITH DATES**

**V.** **ACADEMIC QUALIFICATIONS** (with class of degrees and dates)

**VI.** **PROFESSIONAL QUALIFICATION(S) / MEMBERSHIP** (with dates)

**VII.** **SCHOLARSHIPS AND PRIZES** (with dates)

**VIII**. **HONOURS AND DISTINCTION**

**IX.** **DETAILS OF WORKING EXPERIENCE** (in the following format):

1. Name and Address of the Institution/Organization
2. The duration
3. Position(s) Held
4. Schedule of Duties

**X.** **SCHOLARLY PUBLICATIONS** (the links to Google Scholar, ORCID, SCOPUS and Research Gate to be properly cited)

**XI.** **EXTRA CURRICULA ACTIVITIES**

**XII**. **REFEREES**

Names and addresses of three referees who should forward reports directly to “*The Registrar, Bowen University, Iwo*” attesting to the candidate's abilities, moral character, and uprightness.

Signed electronic copies of the confidential report in PDF format can be submitted to the same email address stated below.

**XIII.** **SIGNATURE AND DATE**